



St Mary's Church of England School, Truro

Full Governing Board

Thursday 25th May 2023

Minutes (Summer Term 1)

GOVERNORS PRESENT	
NAME	ROLE
Mr Nigel Machin	Chair
Mrs Nicola Bray	Headteacher
Mr Bill Robinson	Governor
Mrs Mary Ann Trethewey	Governor
Mrs Louise Stevenson	Governor
Mr Simon Treganowan	Governor
Mrs Nichola Insa-James	Governor
Mr Andy Boorne	Governor

OTHER ATTENDEES PRESENT	
NAME	ROLE
Mrs Laura Calcraft	Clerk
Mrs Anna Spencer	Senior Leadership Team and SENCo

APOLOGIES	
NAME	ROLE

COLOUR CODE	
BLUE	Governor Challenge Question
GREEN	Governor Comment
RED	Action

ACTION WORKSHEET				
NO	AGENDA ITEM DESCRIPTOR	ACTION	RESPONSIBLE PERSON	STATUS
Summer Term 1	8. Governor Monitoring Visits	Circulate dates	Mrs Bray	Pending
Spring Term 2	15. Governor Monitoring Visits	Circulate dates	Mrs Bray	Complete
Spring Term 2	5. French Monitoring	Future monitoring visit on new language package to be added to list of visits	Mrs Bray	Complete
Spring Term 1	9. Attendance	Feedback after meeting with new EWO	Mrs Stevenson	Complete
Spring Term 1	5. Governor Training	Research into governor training on school exclusions	Mrs Bray	Pending
Autumn Term 2	9. Attendance	Calculate data trend of holidays versus non-holidays	Mrs Stevenson	Pending
Autumn Term 1	15. Governor Training	Continue induction training for new governors	Clerk	Pending
Spring Term 1	10. Staff Wellbeing	Governors to see questions prior to staff survey being circulated	Mrs Stevenson	Pending

Part 1

1) Apologies: None

2) Interests in matters to be considered at the meeting

No additional interests were declared at the meeting.

3) Minutes of the last meeting

I) Matters Arising: **A Governor asked how the SATs assessments went?** Mrs Bray reported that the children coped really well with it. Key Stage 1 children are currently doing their assessments. It is all looking quite positive. The Key Stage 2 story genre was tricky, as was the Key Stage 1 reading paper. The results will be received in mid July.

A Governor asked if the school included wellbeing activities? Yes, the children had several yoga and Forest School sessions, as well as lots of outdoor activity and sport sessions.

A Governor asked if staffing recruitment has been completed? Mrs Bray said that interviews for teaching assistant positions have been completed today and that follows on from teacher interviews last week. There were really strong candidates and we are really pleased with the appointments that have been made. The outcome for the teaching posts will be announced to families tomorrow and the school has a great team for September.

A Governor asked if we are moving forward with filling Parent Governor spaces? Parent Governor nominations will occur after the half-term break.

II) Approval: The previous minutes were unanimously agreed and ratified.

4) Committee and Working Groups:

I) Finance and Personnel/Premises: Mr Treganowan reported to the group on the budget approval meeting. The Local Authority accounting technician attended via Teams. The team have put forward a fantastic solution for the children. We will be running at a projected in-year deficit, and the focus will just be on this year rather than the following two years. We have healthy reserves and are still working on additional reimbursement from County for spending on alternative provisions. Mrs Spencer and Mrs Bray had a meeting yesterday regarding a bespoke package, but they are still asking for further information despite having had all the information previously requested. Without the guarantee of reimbursement from County, we will not be able to continue and the children have been benefitting so much from this provision.

6) Health and Safety: **A Governor raised a concern that Mitie have still not fixed the car park barrier. Lots of unauthorised people are using the car park.** This will be chased with Mitie.

7) Safeguarding: There has been a one day fixed term exclusion following two internal exclusions for physical behaviour. This takes our total to five fixed term exclusions for the year. All families are happy with how the situations have been dealt with.

8) Governor visits for next term: **On the 22nd June there will be a geography monitoring visit. Mrs Bray then proposed behaviour across the school, SIAMS framework (new in September) and the first**

visit will be on IQ1 and French (pupil voice). These dates will be circulated. The school have also invested in a new PE scheme, so we will plan in a visit in September to see it in action.